

ATTENDEE ONLINE REGISTRATION INSTRUCTIONS

www.weftec.org

In order to provide a more streamlined process, all registrations will be conducted online through www.weftec.org. Online registration will remain open until the last day for the conference (September 25).

To register online, you will need your WEF account information and credit card. If you do not have an account, you can create one or click reset if you forgot your password.

Upon successful completion of registration, you will receive an e-mail confirmation with barcode from our registration partner Experient. **Please print the confirmation page and bring it with you to the conference.**

Please note: If you've signed up for a WEF membership in the last 24 hours, your membership may not yet be synced to the registration system. We ask you to wait up to 48 hours before accessing the registration site.

Follow these steps to complete an Attendee Registration Online:

Step 1. - [Self-register online](#) - select Attendee and login.

If the embedded hyperlink doesn't work, copy & paste <https://registration.experientevent.com/showwef191> in your browser.

Step 2. – Login as a Member or Nonmember

- **Member – Enter User Name and Password**
- **Nonmember – Create a new account if this is your first visit.**

Forgot your login? You may reset or updated your login information on this page.

Water Environment Federation
the water quality people®

Login

User Name:

Password:

I would like to reset my password. [Click here.](#)
I would like to update my Username. [Click here.](#)
I forgot my password. [Click here to reset.](#)
I would like to register for a new account. [Click here to register.](#)

Remember my login information for 90 days.

Step 3. – Complete Contact Information

- **Enter Promocode (if you have one) & click Apply | Skip if you don't have one**
- **Name & Contact Information**
- **Emergency Contact Information**
- **SMS Alerts Option**
- **Usage Policies & Consent**

Step 4. – Tell us about yourself

- **Answer Questions**

Step 5. – Select Registration Type

- **Click the drop-down menus to view registration type and fees**

Step 6. – Your Events *(optional)*

- *Search events by date, keyword, click the icons or display all*

Step 7. – Review and Check Out

- *Review and Accept Terms*
- *Review registration summary and badge*
- *Register another industry professional*
- *Register a non-industry Spouse/Guest (Expo Only)*
- *Select Payment Type*
- *If paying by credit card, click authorization*

Step 8. – Pay

- *Remit payment and print your confirmation*

Confirmation

A confirmation email will be sent to the email address provided upon registration.

QUESTIONS or PROBLEMS

Registration event fees and policies & terms can be viewed online at www.weftec.org/register.

If you have questions or encounter any problems with our system, please contact customer service toll free at (800) 462-9420, direct dial (240) 439-2954 or by email at WEFTEC@experient-inc.com.