

Sample Booth Budget

The sample booth budget is an **estimate** of basic costs associated with becoming a WEF Exhibitor Member, and to reserve and furnish a 10' x 10' (3m x 3m) exhibit space at WEFTEC. The estimated costs are in addition to the [booth space fees](#).

WEFTEC booths are raw and **do not** include flooring/carpet, furnishings, or utilities. Exhibitors are required to provide or rent flooring. Exhibitors are responsible for ordering their own items. The budget for exhibiting can vary, depending on the amount and weight of freight, type of furnishings, and requested utilities.

Furnishings, utilities, and other rates are based on the Standard rate. The pricing **does not include any discounts** that service contactors may offer for ordering early or online. Some vendors may charge a higher rate for ordering via a paper form.

Costs for additional services such as shipping, water drain/fill, hotel accommodations, travel, and daily expenses should also be considered.

Required Insurance (through blanket policy available to exhibitors)	\$75
10' x 10' Classic Carpeting (plus tax) <i>Does not include vacuuming, padding, or plastic covering</i>	\$525
(2) Limerick Side Chairs (plus tax)	\$362
(1) 6' x 30" Draped Table (plus tax)	\$301
(1) Wastebasket (plus tax)	\$25
Electricity (120 Volt/10 amp/1000 watts) (plus tax) <i>Installation labor included</i>	\$490
Exhibitor Membership (Tier 1: <\$1 million in total gross annual revenue wastewater collection)	\$840
Lead Retrieval – SWAP® Mobile App – 3 Users	\$699

Material Handling	Warehouse or direct to show site before mid-September	\$1.61/pound
	Warehouse or direct to show site after mid-September	\$2.02/pound
	10 lbs and under per shipment	Free

Machinery Handling	0 – 5,000 pounds	\$0.74/pound
	5,001 – 10,000 pounds	\$0.68/pound
	10,001 pounds and above	\$0.64/pound

Forklift Labor & Equipment Straight Time, One Hour	5,000lbs – 2 Man Crew	\$589
	4 stage – 2 Man Crew	\$613
	15,000 lbs – 2 Man Crew	\$649

Display Labor - Straight Time, One Hour	\$295
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Note that full-time employees of exhibiting companies may set their own exhibits without assistance from Display Labor.